

BEDFORDSHIRE SCOUTS – LESLIE SELL ACTIVITY CENTRE (LSAC)

Revision 1
Dated 03/09/2020

LSAC Approach to Covid 19 and Indoor Hire

The following risk assessment and guidance notes have been generated to prepare the LSAC for Scouting indoor hire, taking account of the guidelines relating to Covid 19.

The Hirer is responsible for producing a Risk Assessment / Guidance Document / Safe System of Operating Document for communication to their parents and young people. These documents to be issued to the LSAC for information.

1. Brief the Hirer

- The LSAC team to brief the hirer on their requirement to operate with current Government & Scouting regulations and guidance.
- The hirer must maintain social distancing rules whilst on the LSAC premises
- Any individuals suspected of having the virus or showing symptoms, must be sent home immediately; and, should anyone become aware of the centre being attended by any person who has, within 14 days of attendance, felt it necessary to self-isolate, then the site must be notified.
- It is the responsibility of the group to manage toilet entry/exit on one in / one out basis.
- The LSAC team will clean the building once a week.
- The hirer will be responsible for cleaning and hygiene during the hire period including cleaning before the start of a session and at the end of a session.
- The hirer is responsible for the supply of Personal Protective Equipment (PPE) where it is required. LSAC will provide hand sanitiser outside all toilet facilities.

2. Arrival and Parking

- LSAC will regularly clean the main gate padlock and bolt during the period of the hire.
- Parents and Leaders are required to park in the car park and ensure the 2 metre distancing rule is observed.
- Bromham Scout Group and the Air Cadets will be permitted to access their storage facilities from the outside doors only and will be responsible for it's cleaning and hygiene.

3. Cleaning and Hygiene

- LSAC will clean the building once a week.
- The external toilet facilities, accessed from the main building lobby, will continue to be used by LSAC and other external hirers and therefore do not form part of this guidance.
- The cleaning process includes:
 - Cleaning of all hard surfaces with anti-bacterial wipes, spray and cleaning solutions
 - All doors/window handles to be disinfected
 - Floors to be mopped with a disinfectant solution
- All toilet consumables to be stocked before the hire commences and replacement consumables provided.



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