

The Leslie Sell Activity Centre Hazard Risk Assessment

Hazard Risk Assessment				Event: Indoor Hire from Bedfordshire Scouts		Date: 03/09/2020	
				Originated by: David Heard – Chair LSAC			
Operation: Indoor hire of LSAC relating to Covid-19							
Risk Rating: Severity (S) & Likelihood (L) 1 (low) to 3 (high). Multiply to give the Risk (R) - 1 (low) to 9 (high). Persons affected (PA): A – Scouts/Cubs/Beavers B - Public							
Hazard and Location	Current Risk			Control Measures	Residual Risk		
	S	L	R		S	L	R
Responsibilities of LSAC and external hirer not clear	2	2	4	Clear brief from LSAC to hirer on what LSAC will do and what the hirer is responsible for	2	1	2
Exposure to Covid-19 through contact with buildings, fixtures and fittings	3	2	6	LSAC will fully clean the building weekly. Cleaning at the start and end of each session is the responsibility of the hirer.	3	1	3
Exposure to Covid-19 through contact with LSAC personnel	3	2	6	All LSAC staff will remain at least 2 metres from hirer. No contact with LSAC during hire and no LSAC staff will be allowed in the building during the hire.	3	1	3
A building maintenance issue arises during the hire	2	2	4	Report issue to LSAC contact and plan prepared to address the maintenance issue. Works to be undertaken outside hirers operating hours and route in and out of building re-cleaned.	2	1	2
Measures to prevent transmission of Covid-19	3	2	6	Hirer to provide risk assessment to address: <ul style="list-style-type: none"> - Comply with Government & Scouting regulations and guidance - Maintain 2 metre distancing - A regime of regular hand washing - Regular cleaning at the start and end of each session - Anyone with symptoms must not attend premises 	3	1	3

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Someone becomes unwell during hire	2	2	4	If someone becomes unwell whilst attending the Centre, with a new continuous cough, a high temperature or anosmia, then they should be sent home immediately and advised to follow government guidance. Any persons who may have been in close proximity to those individuals should be informed; and advised to return home and follow government guidance, and to consider self-isolating.	2	1	2
Parents and children drop-off and pick-up	2	2	4	Hirer to develop a risk assessment for the arrival, drop-off and pick-up of young people. Clear briefing for parents so they understand what to do when arriving on site	2	1	2